



Southeastern Meter School & Conference

The Hotel at Auburn University
and Dixon Conference Center

Auburn, Alabama

March 13th - 16th, 2023

Sponsored by the
Southeastern Meter Technical Association

In Cooperation with



Exhibitor Information

General Information

The **2023 Southeastern Meter School and Conference** will be held **March 13 - 16** at the Hotel at Auburn University in Auburn, Alabama. The school is sponsored by the **Southeastern Meter Technical Association**. It is held in cooperation with **Utility Technology Association**.

The school provides a forum for electric utility personnel from IOU's, Cooperatives, and Electric Municipals to discuss metering practices, procedures, new technologies, and common issues with peers and representatives from industry.

The conference is divided into concurrent modules to better provide instruction for utility professionals at all levels of experience. **Students can attend any class from any module.**

Location

The **Hotel at Auburn University and Dixon Conference Center** is centrally located three miles from Interstate 85 in **Auburn, Alabama**.

The Hotel at Auburn University is situated in a charming university campus environment within easy walking distance to many shops and restaurants in the quaint, historical downtown **Auburn, Alabama**.

Find out more about the hotel and location at www.auhcc.com.

The Hotel at Auburn University
241 South College Street
Auburn, Alabama 36830

Hotel Accommodations

A block of rooms has been reserved for attendees at the **Hotel at Auburn University**. Reservations can be made through the hotel by phone at **(800) 228-2876**.

Hotel room reservation link is on the school website. Please **make your reservations by February 27** to insure availability.

The special room rate is \$145.00 plus tax.
SE Meter School Group Code: 230313METR

Exhibit Hall

The Exhibit Hall will be open **Monday through Wednesday**. Exhibits will open at 4:00 p.m. on Monday evening.

Attendees will be able to enjoy an evening of hospitality with exhibitors on Monday and Tuesday. Exhibits will be open during the day on Tuesday and Wednesday. All breaks on Tuesday and Wednesday will be in the Exhibit Hall.

Registration includes door prizes that will be provided for drawings during exhibit hospitality hours.

Exhibit Hall Set-Up Information

The Exhibit Hall will be open for set-up on Monday at 8:30 AM. Required display set-up must be completed by 2:30 PM on Monday and should not be dismantled before 12:00 PM on Wednesday. Early tear downs without prior approval of the event coordinator will be subject to an additional fee of \$200.00 and may affect your ability to attend future events.

The booth space will be 6' x 4' with one covered table, chair, and electrical service. Free wireless Internet will be provided. One additional exhibit display table can be purchased for \$150 per table.

Advanced Registration is Imperative
Registration is due by February 27. The final printed program will include the contact information of all exhibitors and participants. Exhibitors will be emailed a list of all registered participants a week before the conference and a final list will be sent after the conference.

Payment can be made via **Check, Purchase Order, Invoice, or Credit Card**. Credit Card Payment is accepted only with on-line registration. MasterCard, VISA, and American Express credit cards accepted.

Exhibitor Registration Fee

Displaying Exhibitor - Table	\$ 625
Hosting Exhibitor - No Table	\$ 475
Additional Exhibitor	\$ 275
Additional Exhibit Table	\$ 150

Pre-Registration By February 27

Late and On-Site Registration are subject to an Additional Charge of \$100.

Cancellation Policy

REFUNDS, less a \$50 administrative fee, will be made for all cancellations received in writing one month prior to the event date.

REFUNDS, less a \$100 administrative fee, will be made for all cancellations received in writing two weeks prior to the event date.

NO REFUNDS will be made within two weeks of the event, but a substitution of attendee may be made by notifying Utility Technology Association prior to the event.

Three Categories For Exhibiting

Displaying Exhibitor - Table

Displaying Exhibitor Fee includes Registration for One Person, One Covered Exhibit Table, Electrical Service, Lunch on Tuesday and Wednesday, Dinner on Wednesday.

Pre-Event and Post-Event Participant Registration List via Email, and Recognition of Company as Networking /Hospitality Breaks Sponsor.

Hosting Exhibitor - No Table

Hosting Exhibitor Fee includes Registration for One Person, Lunch on Tuesday and Wednesday, Dinner on Wednesday.

Pre-Event and Post-Event Participant Registration List via Email, and Recognition of Company as Networking / Hospitality Breaks Sponsor.

NOTE: Hosting Exhibitor is allowed to display product with a Displaying Exhibitor.

Additional Exhibitor

Additional Exhibitor Fee includes Discounted Registration for One Person, Lunch on One Day.

Pre-Event and Post-Event Participant Registration List via Email.

NOTE: Additional Exhibitor must be from a Displaying Exhibitor or Hosting Exhibitor Company.

Additional Exhibit Table

An additional exhibit table may be purchased by a Displaying Exhibitor. Limit one table per Displaying Exhibitor.

Exhibit Hall Coordinators

Chip Kanour, *Utility Specialists, Inc.*
Randall Black, *Tri-State Utility Products, Inc.*

Contact Information

Utility Technology Association

Suzanne Powell

(770) 519-1676 || suzanne@utilitytech.org

Register On-Line

www.semeterschool.com

Exhibitor Registration Form

Southeastern Meter Technical Association

The Southeastern Meter Technical Association subscribes to the art of metering electric energy and power, and to the purpose of keeping abreast of new developments and techniques in the practice of this technology, and the sponsorship of educational programs and training for electric meter personnel.

The purpose is to organize an annual electric Meter School for the benefit of the attending employees in the electric utility industry.

Exhibit Hall Hours

Exhibit Hall will open at 4:00 PM on Monday evening. Students will be able to enjoy an evening of hospitality with exhibitors on Monday and Tuesday. Exhibits will be open during the day on Tuesday and Wednesday. All breaks on Tuesday and Wednesday will be in the Exhibit Hall. Door prizes will be drawn during exhibit hospitality hours.

Cancellations

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The Hotel at Auburn University, Auburn, Alabama

First Name	Last Name		

Badge Name (if different from above)			

Title			

Company			

Address			

City	State	Zip Code	Country
_____		_____	
Work Phone	Mobile Phone		

Email			

Registration Fees

- _____ \$625 **Displaying Exhibitor** - Fee includes Registration for One Person, One Covered Exhibit Table, Electrical Service, Lunch on Tuesday and Wednesday, Dinner on Wednesday, Pre-Event and Post -Event Participant Registration List via Email, and Recognition of Company as Networking / Hospitality Breaks Sponsor.
- _____ \$475 **Hosting Exhibitor** - Fee includes Registration for One Person, Lunch on Tuesday and Wednesday, Dinner on Wednesday, Pre-Event and Post -Event Participant Registration List via Email, and Recognition of Company as Networking / Hospitality Breaks Sponsor. **NOTE: Hosting Exhibitor is allowed to display product with a Displaying Exhibitor.**
- _____ \$275 **Additional Exhibitor** - Fee includes Discounted Registration for One Person, Lunch on Tuesday and Wednesday, Dinner on Wednesday, and Pre-Event and Post -Event Participant Registration List via Email. **NOTE: Additional Exhibitor must be from a Displaying Exhibitor or Hosting Exhibitor Company.**
- _____ \$150 **Additional Exhibit Table** - An additional exhibit table may be purchased by a Displaying Exhibitor.
- _____ \$100 **Late Registration** - An additional fee will be applied to all registrations after February 27.

\$ _____ **Total Payment**

Pre-Registration by February 27, 2023
Late and On Site Registration are subject to an additional charge of \$100.

Payment

Check payable to **Utility Technology Association** enclosed for \$ _____

Please Invoice _____ Purchase Order Number _____

Credit Card Payments accepted only with On-Line Registration

Return Registration Form To

Southeastern Meter Technical Association
c/o Utility Technology Association
PO Box 695
Clermont, Georgia 30527

Please email questions to suzanne@utilitytech.org or contact Suzanne Powell at (770) 519-1676