



# Southeastern Distribution Apparatus School and Conference

September 19<sup>th</sup> - 22<sup>nd</sup>, 2016

The Hotel at Auburn University  
and Dixon Conference Center  
Auburn, Alabama

Utility Technology Association is a 501c(6) non-profit organization dedicated to the delivery of high quality, practical and comprehensive training designed to meet the needs and challenges of today's electric utility industry. The organization is referenced as Utility Technology Education in all event promotional and program advertising medium.

## General Information

The 2016 Southeastern Distribution Apparatus School and Conference is sponsored by **Utility Technology Education**. The conference will be held September 19<sup>th</sup> - 22<sup>nd</sup>. The conference provides a forum for electric utility substation and apparatus department personnel to obtain high quality, practical, and comprehensive training and learn about new technologies and products with representatives from industry. The conference is open to anyone interested and involved in these areas.

The conference is **divided into four modules** to better provide instruction for utility professionals at all levels of experience.

Both **classroom and hands on experience opportunities** are included. The courses are designed for participants to select topics they require or have an interest in.

## Exhibit Hall

The Exhibit Hall will be open **Monday, September 19<sup>th</sup> through Wednesday, September 21<sup>st</sup>**. Exhibits will open at 4:00 p.m. on Monday evening. Students will be able to enjoy an evening of hospitality with exhibitors on Monday and Tuesday. Exhibits will be open during the day on Tuesday and Wednesday. All breaks on Tuesday and Wednesday will be in the Exhibit Hall. Door prizes will be drawn during exhibit hospitality hours. School participants must be present to win.

## Exhibit Hall Set-Up Information

Displays must be set up by 2 p.m. on Monday, September 19<sup>th</sup>, and should not be dismantled until after 12 p.m. on Wednesday, September 21<sup>st</sup>. The booth space will be 6' long and 4' deep with one covered table, two chairs, and electrical service. Networking Breaks and Evening Hospitality will be held in the Exhibit Hall. There will be free wireless Internet.

## Advanced Registration is Imperative

**Registration forms are due by September 5<sup>th</sup>, 2016.** The final printed program will include the contact information of all exhibitors and participants. Each attendee must register. Exhibitors will be emailed a list of all registered participants a week before the conference, and a final list will be sent after the conference. **Please note:** If you register to participate, your company is listed in the official program. If you fail to exhibit, you are obligated to provide full

payment. Payment can be made via **Check, Purchase Order, Invoice, or Credit Card.** Credit Card Payment is accepted only with on-line registration. **MasterCard, VISA, and American Express credit cards accepted.**

## Location

The **Hotel at Auburn University and Dixon Conference Center** is centrally located three miles from Interstate 85. The Hotel at Auburn University is situated in a charming university campus environment within easy walking distance to many shops and restaurants in the quaint, historical downtown **Auburn, Alabama**. Find out more about the hotel and location at [www.auhcc.com](http://www.auhcc.com).

## Hotel Accommodations

A block of rooms has been reserved for attendees at the **Hotel at Auburn University**, 241 South College Street, Auburn, Alabama 36830. Reservations can be made through the hotel by phone at **(800) 228-2876**.

Since rooms are limited, please make your reservations by **September 5<sup>th</sup>, 2016** to insure availability. **The special room rate is \$129.00 plus tax.** Be sure to **identify yourself as being with the Southeastern Distribution Apparatus School & Conference to get the group rate.**

## Directions

**Atlanta to Auburn (110 miles)**  
Take I-85 South towards Montgomery. Take the Auburn exit (exit 51.) The Auburn University Hotel and Dixon Conference Center is located approximately 3.5 miles on US 29, directly across from Draughon Library.

**Birmingham to Auburn (120 miles)**  
From Birmingham, take US Highway 280 East approximately 110 miles. Take a right onto Highway 147 and follow it 5 miles to Auburn. The Auburn University Hotel and Dixon Conference Center is located on the left directly across from the Draughon Library, at 241 South College Street.

## Annual Dinner & Casino Royale

There will be a School Dinner on Wednesday evening. After dinner enjoy an evening at Casino Royale in the Ballroom. Network with your peers while playing blackjack, craps, roulette or Texas hold'em.

## Three Categories For Exhibiting

### Displaying Exhibitor

#### Registration Fee: \$ 525

Displaying Exhibitor Fee includes Registration for One Person, One Covered Exhibit Table, Electrical Service, Lunch on Tuesday and Wednesday, Dinner on Wednesday, Pre-Event and Post-Event Participant Registration List via Email, and Recognition of Company as Networking /Hospitality Breaks Sponsor.

### Hosting Exhibitor

#### Registration Fee: \$ 325

Hosting Exhibitor Fee includes Registration for One Person, Lunch on Tuesday and Wednesday, Dinner on Wednesday, Pre-Event and Post-Event Participant Registration List via Email, and Recognition of Company as Networking / Hospitality Breaks Sponsor.

**NOTE: Hosting Exhibitor is allowed to display product with a Displaying Exhibitor.**

### Additional Exhibitor

#### Registration Fee: \$ 195

Additional Exhibitor Fee includes Discounted Registration for One Person, Lunch on Tuesday and Wednesday, Dinner on Wednesday, and Pre-Event and Post-Event Participant Registration List via Email.

**NOTE: Additional Exhibitor must be from a Displaying Exhibitor or Hosting Exhibitor Company.**

### Additional Exhibit Table

#### Registration Fee: \$ 75

An additional exhibit table may be purchased by a Displaying Exhibitor.

**Coordinators: Chip Kanour, Utility Specialists, Inc.; Jack Kelley, Tri-State Utility Products, Inc.; Chris Crawford, Superior Power Products**

## Contact Information

### Utility Technology Education

Suzanne Powell

4711 Peachtree Industrial Blvd

Suite 100

Berkeley Lake, Georgia 30092

(770) 519-1676

[suzanne@utilitytech.org](mailto:suzanne@utilitytech.org)

**Register On-Line at**

**[www.utilitytech.org](http://www.utilitytech.org)**

## Southeastern Distribution Apparatus School & Conference

September 19<sup>th</sup> - 22<sup>nd</sup>, 2016

The Hotel at Auburn University, Auburn, Alabama

### About Utility Technology Education

Utility Technology Education is a non-profit organization dedicated to the delivery of high quality, practical and comprehensive training designed to meet the needs and challenges of today's electric utility industry.

Utility Technology Education programs are unique because they are designed and taught by experts in the utility field. Instructors come from a wide-range of backgrounds including electric utilities, equipment manufacturers and consulting engineering firms.

### Exhibit Hours

Exhibits will open at 4:00 p.m. on Monday evening. Students will be able to enjoy an evening of hospitality with exhibitors on Monday and Tuesday. Exhibits will be open during the day on Tuesday and Wednesday. All breaks on Tuesday and Wednesday will be in the Exhibit Hall. Door prizes will be drawn during exhibit hospitality hours. School participants must be present to win.

### Cancellations

Notification of cancellation must be submitted in writing to:

Utility Technology Education  
4711 Peachtree Industrial Blvd  
Suite 100  
Berkeley Lake, Georgia 30092

Refunds, less a \$50 administrative fee, will be made for all cancellations received in writing before September 5<sup>th</sup>, 2016. No refunds will be made after that date. A substitution of attendees may be made by notifying Utility Technology Education prior to the conference.

**Register By September 5<sup>th</sup>, 2016. Late and OnSite Registration are subject to an additional charge of \$50.**

\_\_\_\_\_  
First Name Last Name

\_\_\_\_\_  
Badge Name (if different from above)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Postal / Zip Country

\_\_\_\_\_  
Work Phone Mobile Phone

\_\_\_\_\_  
Email

If registering as an additional exhibitor, please list the company you will be exhibiting with at the conference.

### Registration Fees

\_\_\_\_\_ \$525 **Displaying Exhibitor** - Fee includes Registration for One Person, One Covered Exhibit Table, Electrical Service, Lunch on Tuesday and Wednesday, Dinner on Wednesday, Pre-Event and Post -Event Participant Registration List via Email, and Recognition of Company as Networking / Hospitality Breaks Sponsor.

\_\_\_\_\_ \$325 **Hosting Exhibitor** - Fee includes Registration for One Person, Lunch on Tuesday and Wednesday, Dinner on Wednesday, Pre-Event and Post -Event Participant Registration List via Email, and Recognition of Company as Networking / Hospitality Breaks Sponsor. **NOTE: Hosting Exhibitor is allowed to display product with a Displaying Exhibitor.**

\_\_\_\_\_ \$195 **Additional Exhibitor** - Fee includes Discounted Registration for One Person, Lunch on Tuesday and Wednesday, Dinner on Wednesday, and Pre-Event and Post -Event Participant Registration List via Email. **NOTE: Additional Exhibitor must be from a Displaying Exhibitor or Hosting Exhibitor Company.**

\_\_\_\_\_ \$75 **Additional Exhibit Table** - An additional exhibit table may be purchased by a Displaying Exhibitor.

\$ \_\_\_\_\_ **Total Payment**

### Payment

Check payable to **Utility Technology Association** enclosed for \$ \_\_\_\_\_

Please Invoice \_\_\_\_\_ Purchase Order Number \_\_\_\_\_

Credit Card Payments accepted only with On-Line Registration (VISA, MasterCard, and American Express)

### Return Registration Form To

#### Utility Technology Education

Suzanne Powell  
4711 Peachtree Industrial Blvd, Suite 100  
Berkeley Lake, Georgia 30092

or

#### Fax Registration Form To

Fax (770) 662-0277

Please email questions to [suzanne@utilitytech.org](mailto:suzanne@utilitytech.org) or contact **Suzanne Powell at (770) 519-1676**